

CITY OF LANGFORD

MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE

Thursday, February 13th, 2020 @ 4:45 p.m.

Council Chambers, 3rd Floor – 877 Goldstream Avenue

PRESENT

Councillor: M. Sahlstrom (Chair), L. Szpak (Vice-Chair); Members: D. Adair, B. Border, D. Seed, F. Hudson and J. Paget.

ATTENDING

Director of Finance, M. Dillabaugh; Manager of Information Technology, K. Dube; and Accounting Technician, C. Staniforth.

ABSENT

Members: S. Auerbach.

1. CALL TO ORDER

The Chair called the meeting to order at 4:45 p.m.

2. APPROVAL OF THE AGENDA

MOVED BY: D. SEED

SECONDED: J. PAGET

That the Administration and Finance Committee approve the Agenda as presented.

CARRIED.

3. ADOPTION OF THE MINUTES

a) Administration and Finance Committee Meeting – December 10th, 2019

MOVED BY: B. BORDER

SECONDED: D. ADAIR

That the Administration and Finance Committee approve the Minutes of the meeting held on December 10th, 2019.

CARRIED.

4. **REPORTS**

a) 2020-2024 General Government Five-Year Financial Plan
- Staff Report (Finance)

MOVED BY: F. HUDSON
SECONDED: D. ADAIR

That Administration and Finance Committee recommend to Council:
That Council:

Approve in principle the General Government Five Year Financial Plan for 2020-2024 as presented in the staff report dated February 13, 2020 and refer it to the Director of Finance for inclusion in the consolidated 2020 – 2024 Five Year Financial Plan.

CARRIED.

b) Monthly Accounts Payable December 2019 to January 2020
- Staff Report (Finance)

MOVED BY: D. SEED
SECONDED: D. ADAIR

That the Administration and Finance committee recommend to Council:
That Council:

Approve the City of Langford disbursements from December 2019 to January 2020, as outlined in the Accounts Payable Report dated February 04, 2020.

CARRIED.

c) Funding Requests for 2020 Budget Year
- Staff Report (Finance)

MOVED BY: F. HUDSON
SECONDED: J. PAGET

That the Administration and Finance Committee recommend to Council:

1. That Council approve for the year 2020 the following funding applications for historically funded requests:
 - a) Vancouver Island South Film and Media Commission - \$2,000 to promote the industry ;
 - b) Greater Victoria Bike to Work Society - \$1,500 for Bike to Work Week;
 - c) Royal Canadian Legion - \$3,000 for Remembrance Day luncheon, plus funding of \$3,000 towards a Christmas Dinner 2020;
 - d) Goldstream Nature House – Chums sponsorship program \$1,000;
 - e) Big Brothers Big Sisters of Victoria and Area - \$1,000 for mentoring program;

- f) Open Gate Church \$1,250 to provide fresh produce to needy individuals and families in the Westshore;
 - g) Victoria Sexual Assault Centre \$2,500 contribution towards maintaining the Sexual Assault clinic which supports Langford residents.
2. That Council approve for the year 2020 the following funding applications for new requests:
- h) Indigenous Perspectives Society –\$1,000 to offer a session of Cultural Perspectives Training to the community in Langford;
 - i) Victoria Women’s Transition House Society –\$1,500 for support of the Victoria Women’s Transition House Violence is Preventable Program.
3. That Council include the following in the 2020 budget but not fund unless applied for:
- a) Fort Rodd Hill and Fisgard Lighthouse - \$1,500 for Canada Day celebration;
 - b) M’Akola Housing Society - \$1,500 for Westshore Indigenous Peoples Week
4. That Council include the following in the 2020 budget:
- a) \$15,000 for the purchase, by the City, of a historical fire apparatus for the purposes of public education, parades and community events; and that staff work with the Langford Fire Department Historical Society to manage the purchase and apparatus storage.
5. That Council consider the following funding request:
- a) Peninsula Streams – \$50,000 for the Millstream Fishway Project.
6. That Council deny the following request:
- a) Juan de Fuca Performing Arts Centre Society –\$3,000 towards a performing arts centre.

CARRIED.

5. **ADJOURNMENT**

The Chair adjourned the meeting at 5:45 p.m.

CHAIR

CERTIFIED CORRECT
(Corporate Officer)