

CITY OF LANGFORD

MINUTES OF THE PROTECTIVE SERVICES COMMITTEE

Tuesday, July 28th, 2020 @ 5:00 pm

**Council Chambers Closed due to COVID-19
Meeting by Teleconference**

PRESENT

Councillors: L. Szpak (Chair), L. Seaton (Vice-Chair), Members T. Cox, D. Darche, H. Frederiksen, T. Stevens, and M. Wignall.

Remote by telephone: L. Nelson.

ATTENDING

Manager of Legislative Services, M. Watmough; Fire Chief, C. Aubrey; Senior Bylaw Enforcement Officer, P. Lambert; West Shore RCMP OIC, T. Preston; Senior Systems Administrator, R Reinsch; and IT Support Specialist, C. Lowe

ABSENT

B. Hutchins, Director of Corporate Services.

1. CALL TO ORDER

The Chair called the meeting to order at 5:06 p.m.

2. APPROVAL OF THE AGENDA

MOVED BY: COUNCILLOR SEATON
SECONDED: H. FREDERIKSEN

That the Protective Services Committee approve the agenda as presented.

CARRIED.

3. ADOPTION OF THE MINUTES

a) Minutes of the Protective Services Committee Meeting – January 28th, 2020

MOVED BY: H. FREDERIKSEN
SECONDED: M. WIGNALL

That the Minutes of the Protective Services Committee meeting held on January 28, 2020 be adopted as presented.

CARRIED.

4. CORRESPONDENCE

a) Pacific Centre Family Services Association

RE: Annual Report for Community Outreach Prevention and Education Program (COPE) April 1, 2019 – March 31, 2020

Liz Nelson spoke to the annual report and provided an update on the delivery of services during Covid-19.

MOVED BY: H. FREDERIKSEN

SECONDED: T. STEVENS

That the Protective Services Committee receive the Annual Report for the Community Outreach Prevention and Education Program for April 1, 2019 to March 31, 2020 as information only.

CARRIED.

5. REPORTS

a) Departmental Update

- Staff Report (Administration)

MOVED BY: M. WIGNALL

SECONDED: H. FREDERIKSEN

That the Protective Services Committee receive the joint departmental update from the Building, Bylaw and Fire departments.

CARRIED.

b) West Shore RCMP 2019 Annual Year End Report

- Staff Report (RCMP)

MOVED BY: COUNCILLOR SEATON

SECONDED: T. COX

That the Protective Services Committee receive the West Shore RCMP 2019 Annual year End Report as information only.

CARRIED.

c) 2020-2021 West Shore RCMP Annual Performance Plan

- Staff Report (RCMP)

MOVED BY: COUNCILLOR SEATON
SECONDED: H. FREDERIKSEN

That the Protective Services Committee receive the 2020-2021 West Shore RCMP Annual Performance Plan as information only.

CARRIED.

**d) Approval to Develop a Bylaw Notice Adjudication System
- Staff Report (Bylaw)**

MOVED BY: H. FREDERIKSEN
SECONDED: COUNCILLOR SEATON

That the Protective Services Committee recommend to Council:
That Council direct Staff to formally request the Ministry of Attorney General to enact a regulation to make the Local Government Bylaw Notice Enforcement Act applicable to the City of Langford; and,
THAT Council direct Staff to prepare a Bylaw Notice Enforcement Bylaw, Screening Officer Policy, and amendments to existing bylaws as necessary to implement a bylaw adjudication system.

CARRIED.

**d) Community Wildfire Protection Plan
- Staff Report (Fire)**

MOVED BY: T. STEVENS
SECONDED: T. COX

That the Protective Services Committee receive the report for information.

CARRIED.

**e) Evacuation Route Plan and Hazard, Risk, Vulnerabilities Assessment
- Staff Report (Fire)**

MOVED BY: T. STEVENS
SECONDED: H. FREDERIKSEN

That the Protective Services Committee recommend to Council:
That Council receive the report for information only.

CARRIED.

6. ADJOURNMENT

The Chair adjourned the meeting at 6:27 p.m.

CHAIR

CERTIFIED CORRECT
(Corporate Officer)

DRAFT