



City of Langford

www.cityoflangford.ca

PARKS USE PERMIT – OUTDOOR EXERCISE CLASSES

Date: _____

USER INFORMATION

Business: _____

Business License Number: _____

Contact Name: _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____

FACILITY REQUEST

Park Name: _____

Available spaces for use: the Plaza area behind Starlight Stadium, Glen Lake Beach Park, Centennial Park grass area (by the playground), Veteran’s Memorial Park and Victor Chen Park

Date(s) Required: _____ to _____

Time(s) Required: _____ to _____

Type of Class being taught: _____

No. of participants anticipated: _____ (maximum of 10 as per Provincial Health Orders)

Please provide other relevant information in the space below:

PLEASE BE ADVISED THAT THIS PERMIT DOES NOT INCLUDE PARKING PRIVILEGES. PLEASE REVIEW THE LOCATION TO ENSURE ADEQUATE PARKING FOR YOUR EVENT. ILLEGAL PARKING COULD RESULT IN TICKETS OR TOWING.

The City of Langford requires \$2,000,000 liability insurance coverage be provided naming the City of Langford and Victoria Contracting and Municipal Maintenance Corp. as an “Additional Insured” on the user/group’s insurance policy. The City must be provided a copy of this document not less than 1 business day prior to the event.

To be completed by the City of Langford – Parks Department Only:

Please find below the general conditions for approval of your Parks Use Permit:

- Please note that all parks are public spaces; even though you are approved to use the venue you have chosen; the public is still allowed to use the site.
- Please keep a copy of your Parks Use Permit on you should you be asked to provide proof of approval for your event.
- Please ensure that you take all garbage away with you when you leave. The garbage bins are for general use by all park users – not for special events.
- Please be aware that while we endeavour to keep all the facilities available, there are times when equipment, weather or other situations arise that impede the use of these amenities.
- Please advise us at your earliest convenience if you find damage or inability to use the amenities.

Specific conditions for approval of your Parks Use Permit:

- No generators or microphones are permitted; however, music is allowed at a respectful volume.
- You must bring and follow a COVID-19 Safety Plan with you to the classes.
- Event holders and participants must not obstruct access to or use of sidewalks, benches or playgrounds, including that all activities must be conducted at least 2 metres from these amenities.
- Hand sanitizer must be available to class participants.
- You must ensure that participants remain at least 2 metres apart at all times – no congregating is permitted before or after any class.

In case of emergency, please contact the Parks department at 250-478-7882 or Langford Dispatch at 250-478-7770.

Approved

Not Approved

Manager, Parks and Recreation Department