



# City of Langford

www.cityoflangford.ca

## PARKS USE PERMIT

Date: \_\_\_\_\_

### USER INFORMATION

Organization: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Fax: \_\_\_\_\_

### FACILITY REQUEST

Park Name: \_\_\_\_\_

Date Required: \_\_\_\_\_ to \_\_\_\_\_

Time Required: \_\_\_\_\_ to \_\_\_\_\_

**Purpose of Request (Please provide all details of request, ie: type of equipment being used, serving food, etc)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE BE ADVISED THAT THIS PERMIT DOES NOT INCLUDE PARKING PRIVILEGES. PLEASE REVIEW THE LOCATION TO ENSURE ADEQUATE PARKING FOR YOUR EVENT. ILLEGAL PARKING COULD RESULT IN TICKETS OR TOWING.**

The City of Langford requires \$5,000,000 liability insurance coverage be provided naming the City of Langford and Victoria Contracting and Municipal Maintenance Corp. as an "Additional Insured" on the user/group's insurance policy. The City must be provided a copy of this document 2 weeks prior to the event.

Approved

Not Approved

\_\_\_\_\_  
Manager, Parks and Recreation Department