

APPLICATION FOR SIDEWALK USE PERMIT

Business Information

Name of Business	Date
Business Mailing Address	Permit No. (OFFICE USE ONLY)
City, Postal	Business License No.

Applicant's Information

Applicant (first name, last name)	Phone
Mailing Address	Email
City, Postal	Signature

Owner's Authorization

Property Owner (first name, last name)	Phone
Mailing Address	Email
City, Postal	Signature (or attach letter of authorization)

Submission Requirements Checklist

<input type="checkbox"/>	Proof of valid business license
<input type="checkbox"/>	Proof of general liability insurance policy for a minimum \$5 million, naming the City of Langford as an additional insured
<input type="checkbox"/>	Dimensioned Site Plan indicating the following:
<input type="checkbox"/>	- Location and number of seats and tables, and/or retail display areas within the proposed sidewalk use area
<input type="checkbox"/>	- All existing buildings, structures, fixtures, fencing, and landscaped areas located within 3.0m of the proposed sidewalk use
<input type="checkbox"/>	- The dimension of adjacent sidewalks to be left for public use
<input type="checkbox"/>	Written permission of additional property owner(s) and/or business owner(s) if the proposed Sidewalk Use Area extends in front of a business not included in this Permit application or onto another property
<input type="checkbox"/>	<i>Temporary Expanded Service Area Authorization</i> from the Liquor and Cannabis Regulation Branch, if proposed sidewalk use includes liquor service

Please contact Donna Petrie, Manager of Business Development and Events, at dpetrie@langford.ca or (250) 391-3403 for more information.

Bylaw No. 1917, Adopted 20200521, Amended 20210315