

Application Checklist: Plumbing or Sprinklers

Project Address: _____

DRAWINGS REQUIRED (Please check off all items being submitted)

- 2 sets of plans – 24" x 36" standard size, drawn at ¼" = 1'- 0" unless noted otherwise (graph or lined paper not accepted)
- Architectural plans
- Plumbing and/or sprinkler plans as applicable to proposal
- Construction details in support of proposed installations

*All fixtures proposed and existing to be included on design drawings

*Sprinklers – total head count required either new or adjusted

DOCUMENTS REQUIRED

- Completed Application Form
- Owner's Authorization of Agent Form (if applicable)
- Proof of Ownership (if acquired within the last 3 months)
- Letters of Assurance – Schedules A and B - from certified professionals (if applicable)